



## **ON CAMPUS GUIDE TO HOUSING**

### **Living and Learning Center**



The “Living and Learning Center” is Webster University Geneva’s on-campus residence, mandatory stay for freshmen students new to the region, but also open to other students if there is availability.

All University and Residential Policies apply there. Contracts are subject to review every semester. Webster reserves the right to terminate a contract if the student violates policy. Please refer to our Housing Policy Booklet. Every student upon arrival will sign a contract that binds him/her to all rules or regulations stipulated in our Student Handbook and/or Housing Policy Booklet.

Webster Geneva aims to provide clean, secure and pleasant student accommodation which all students can enjoy.

**\*\*All Webster University student accommodations are smoke free\*\***

#### Academic Term Dates Schedule for Freshmen students

<b>Term:</b>	<b>Application Deadline</b>	<b>Move-in Date</b>	<b>Move-out Date latest (only if moving)</b>
<b>Fall semester</b>	May 15	Monday & Tuesday before start of term	Monday following end of term
<b>Spring semester</b>	October 15	Monday & Tuesday before start of term	Monday following end of term
<b>Summer</b>	February 15	Wednesday before start of term	Saturday following end of term <b>latest noon</b>

There is a one week’s break between terms.

## THE LIVING AND LEARNING CENTER - LLC

### On-campus Residence



Freshmen students: Fatima, Diego, Natalya, Namuun and Diana

Geneva's 'Living and Learning Center' accommodates 49 students new to Webster University. Residents enjoy beautiful views of the Lake Lemman and the Alps.

Reservations are made on a 'first come, first served' basis.

It is mandatory that freshmen (first year undergraduate) students newly arriving in the Geneva area live on campus.

#### Location:

The Webster University campus is located in the residential lakeside commune of Bellevue. Easily accessible by public transportation from the centre of Geneva, the train ride to campus is only 8 minutes. In Bellevue students enjoy a pleasant stroll to two local ports - Saladin and Gitana. Residents of Bellevue have access to a public beach area, recently developed. A boat ride in summer months plies back and forth to Geneva. Five restaurants are situated a short walk from campus. A pharmacy, grocery shops, a travel agency and a bank offering ATM and change facilities are located nearby for students' convenience.

#### Amenities at LLC and on campus:

- Cedar Café @ Webster
- Games room
- TV/movie lounge
- Snack bar
- Rooms are 'cable-TV ready'
- Laundry facilities
- Fitness room
- Gender-divided dormitory
- Housing Office
- Study Abroad Office
- Student Affairs Office
- Counselling Centre
- Internship and Career Guidance Office
- Writing center
- Conference Room
- Library
- Webster University Worldwide online Library
- Computer internet access
- Bookstore
- Computer Labs
- Media lab

## WHO HAS PRIORITY?

Freshmen students new to the Geneva area are *obliged* to live on-campus in the LLC Residence for their freshman academic year. A freshman student is a student with no previous university experience. Exemption to live on campus can be requested with legitimate reason. For exemption please write to: [housing@webster.ch](mailto:housing@webster.ch)



Entrance Hall



LLC under the snow!

While priority is given to freshmen students, on-campus room placement is not always exclusive to freshmen students. This would depend on availability.

Securing a Room:  
See page # 5

LLC Room rent per semester  
See rent overview page # 6

Studios and 2-bedroom units:

All units are fully furnished with a bed, a built-in desk, closet and lamps. The kitchenette is equipped with a stove, a fridge, cupboards and sink unit. Rooms are individual, affording privacy to the students. You can choose a studio unit or a room in a shared 2-bedroom unit. There are eight 2-bedroom units and thirty-four studio units available. Rooms are bright, some affording a wonderful view of the Lake Lemman and the Alps; others have a nice 'green' view of campus.



## HOW TO APPLY FOR HOUSING:

Complete the Housing Request Form located in the back of this booklet.  
Alternatively, you may find it on the website [www.webster.ch](http://www.webster.ch)

**Email or mail the completed form along with evidence of payment of the refundable CHF 1,000.- housing deposit to:**

Webster University

To the attention of:  
Housing Office  
15 route de Collex  
1293 Bellevue  
Switzerland



You may wire the CHF 1,000.- deposit to:  
**Webster University Geneva Bank Account Details:**

### **Within Switzerland:**

UBS SA  
FONDATION WEBSTER  
Account # 290052.00A  
Clearing code: 0240  
Swift (BIC): UBSWCHZH80A

### **From outside Switzerland:**

UBS SA  
FONDATION WEBSTER  
Account # 290052.00A  
Code IBAN: CH98 0024 0240 2900 5200 A  
Swift (BIC): UBSWCHZH80A

### **Address of Bank:**

UBS SA  
Rue de la Confederation 2  
1204 Geneva  
SWITZERLAND

**P.S. Please indicate student's name as reference for proper crediting of the deposit**

## OVERVIEW

- Understand that your housing request is for space. Webster Geneva reserves the right to determine room assignments and roommates if needed. If a resident vacates a room, the remaining student must be willing to accept another roommate or move to another space when requested by the Residential Life Office staff to do so.
- In some terms Webster Geneva may have more students seeking accommodation than available rooms. There may be times when shared rooms become a necessity for a period of time if demand is greater than available rooms.
- Webster Housing is not available before or after the designated arrival or departure dates, so please arrange alternative accommodation if you plan to come early or stay longer.

- Accommodation both on and off campus, depends on space availability.
- Residents are required to subscribe to Personal Liability Insurance at a cost of approximately CHF100 per year.
- Respect the application deadline please. Accommodation cannot be guaranteed to late request for housing.
- Assistance will always be given to accommodation seekers!

## RENT RATE OVERVIEW

### *Living and Learning Center (LLC)*

*(Mandatory for Freshmen students)*

### *Rent per bed in Swiss Francs*

Fall semester	Spring semester	Summer term	Academic year
CHF 4,630.-	CHF 4,630.-	CHF 2,315.-	CHF 11,575.-

*Rent rates apply to all units offered*

## RESIDENTIAL LIFE STAFF

Gaël BABOULAZ  
 Director of Student Affairs  
 Office located at the LLC  
 Tel: +41 22 959 80 04

Selina Brú  
 Housing Coordinator  
 Office located at the main Admin building  
 Tel: +41 22 959 80 03



*All housing requests are to be addressed to:  
[housing@webster.ch](mailto:housing@webster.ch)*

## WHAT IS NOT PROVIDED

While all Webster Geneva accommodations are fully furnished with a bed, a desk, shelves, a night table, and wardrobe etc, **students are obliged to provide their own bed linen, towels, kitchen utensils and dishes. We do not provide TVs, radios, alarm clocks or hair dryers.**

## PACKING IDEAS

### RULE OF THUMB:

**PACK ONLY WHAT YOU CAN COMFORTABLY CARRY BUT DON'T LEAVE**

**ANYTHING BEHIND THAT YOU CAN'T LIVE WITHOUT!**

- Backpack
- Pens & pencils
- Dictionary/Thesaurus (English)
- French dictionary/phrase book
- Address book
- Sewing kit
- Soap & toothbrush containers
- Stationary supplies
- Lonely Planet Guide Book (or similar guide books)
- First aid kit
- Single bed sheets & pillow case!!
- Calendar
- Swimming suit/beach towel
- Raincoat/umbrella
- Bath Robe/slippers
- Comfortable shoes
- Dress shoes
- Dress clothes
- Sweaters/Jackets
- Laptop computer
- Adaptors
- Camera/Cables/Film
- Alarm Clock
- Calculator
- Over-the-counter medicine
- Vitamins
- If you have a pre-existing health problem, please make sure that you bring all medication you will need for the duration of your stay!!
- Preferred toiletries/cosmetics
- Journal
- Deodorant
- Towels
- Any food(s) you can't live without (although, it might be good to experience new and different things here!)



**Geneva Campus**  
**Application for On Campus Housing in the Living and Learning Center (LLC)**

Name: \_\_\_\_\_  
First name Last name

I am:  Female  Male

E-mail address: \_\_\_\_\_ Date of birth: \_\_\_\_\_

**For what entry term have you applied to Webster?**

Fall semester 20\_\_\_\_ or  Spring semester 20\_\_\_\_ or  Summer term 20\_\_\_\_

**Please indicate the academic area(s) in which you are most interested?**

Business & Management  Computer Sciences  International Relations  
 Media Communications  Psychology  Undecided  
 Others, please specify\_\_\_\_\_

**Please mark your preference for type options:**

Single occupancy (LLC on campus)  Room in 2 bedroom unit (LLC on campus)

**Do you have schoolmates or friends who also plan to be new students at Webster?**  
**If so, please indicate their name(s) if you are interested in living near each other in the LLC:**

\_\_\_\_\_  
Please note below any special considerations you feel we should know about:  
\_\_\_\_\_  
\_\_\_\_\_

**What are your favourite extracurricular activities and/or hobbies?**

\_\_\_\_\_  
Housing applications are not placed upon the housing priority list until the student is accepted to Webster University. Further, a room is not assigned until the Geneva Business office has received the CHF 1,000.- housing deposit.

Housing deposits for new students are refundable until the following dates:

- 30 June for students whose entry term is the Fall semester
- 1 October for students whose entry term is the Spring semester
- 1 February for students whose entry term is the Summer term

I understand that Webster University will treat my housing deposit as a security deposit. Therefore deposits are not refundable until after the student has vacated university housing and all housing related charges have been paid.

*After you sign and submit this form, if you no longer require student housing for any reason, you must notify the Residential Life Office at least six weeks prior to the start of the term or you will be held liable for all outstanding rent for the term.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please mail or email this form to:**  
**Webster University – Housing Office**  
**15 route de Collex, 1293 Bellevue, Switzerland**  
**housing@webster.ch**